

AGENDA

BOARD OF MAYOR AND ALDERMEN

March 28, 2005

**7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)**

- 1.** Mayor Baines calls the meeting to order.
- 2.** The Clerk calls the roll.
- 3.** Presentation by representatives of the Peter J. Smith Company relative to a comprehensive City wide Parks Master Plan.

CONSENT AGENDA

- 4.** Mayor Baines advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

A. Resolutions:

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixty Five Thousand Thirty Nine Dollars (\$165,039) for the 2005 CIP 210305 Public Health Services.”

“Authorizing the Finance Officer to effect a transfer of One Hundred Twenty Five Thousand Dollars (\$125,000.00) from Contingency to Highway Salt – Snow & Ice.”

“Authorizing the Finance Officer to effect a transfer of Two Hundred Twenty Five Thousand Dollars (\$225,000.00) from Salary Adjustment to Highway Overtime Salary – Snow & Ice.”

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

- B.** Recommending that a total of \$525,000 be transferred to the Highway Department to cover a deficit in their snow removal budget (\$175,000 from worker’s compensation, \$225,000 from salary adjustment account and \$125,000 from contingency), and for such purpose resolutions have been submitted.
- C.** Advising that it has accepted the City’s Monthly Financial Statements for the eight months ended February 28, 2005 submitted by the Finance Department, and is forwarding same to the Board for informational purposes.
- D.** Advising that it has accepted the following Finance Department reports:
 - a) department legend;
 - b) open invoice report over 90 days by fund;
 - c) open invoice report all invoices for interdepartmental billings only;
 - d) open invoice report all invoices due from the School Dept. only;
 - e) listing of invoices submitted to City Solicitor for legal determination; and
 - f) accounts receivable summary.and is forwarding same to the Board for informational purposes.

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

- E.** Recommending that the proposed agreement between the City of Manchester and Manchester Community Access Media, Inc. (MCAM) be approved with the following recommendations:
- 1) that public access from MCTV be transferred to MCAM, effective July 1, 2005;
 - 2) that the Board approve the enclosed agreement between the City and MCAM and further authorize the Mayor to execute same on behalf of the City, subject to the review and approval of the City Solicitor;
 - 3) that \$350,000 be transferred from MCTV (CIP) to MCAM upon execution of such agreement;
 - 4) effective July 1, 2005 transfer of \$120,000 from MCTV's 2006 budget to MCAM (creating a special line item for MCAM); and
 - 5) annual payment to be made to MCAM, Inc. on or before October 31st out of the first quarter cable company's revenues based on 20% of the previous four (4) quarters ended June 30th of each year this agreement is in force.

COMMITTEE ON COMMUNITY IMPROVEMENT

- F.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$165,039 for the FY2005 CIP 310305 Public Health Services, and for such purpose a resolution and budget authorization has been submitted.
- G.** Recommending that a mortgage granted by Mary Rose Silva to the Manchester Housing Authority, dated March 1, 1982, in the principal amount of \$10,000.00, encumbering property located at 128 Auburn Street, Manchester, New Hampshire be discharged without consideration. Said mortgage being recorded in the Hillsborough County Registry of Deeds at Book 2905, Page 506.

COMMITTEE ON HUMAN RESOURCES/INSURANCE

- H.** Recommending that the Board approve the reclassification of two Welfare Specialist II positions, salary grade 18 to Welfare Special III positions, salary grade 20.

- I.** Advising that they have approved the reinstatement of a Traffic Signal Technician position in the Traffic Department.

- J.** Advising that it has approved Ordinance:
 “Amending Sections 33.024, 33.025 & 33.026 (Ski/Aquatics Maintenance Worker) of the Code of Ordinances of the City of Manchester.”
providing for a reclassification of a Recreation Maintenance Worker I (Grade 13) to a Ski/Aquatics Maintenance Worker (Grade 15), and is recommending same be referred to the Committee on Bills on Second Reading for technical review.

- K.** Advising that it has approved Ordinance:
 “Amending Sections 33.024, 33.025 & 33.026 (Waste Water Treatment Plant Operator Trainee) of the Code of Ordinances of the City of Manchester.”
providing for the establishment of a new class specification, WWTP Operator Trainee, and is recommending same be referred to the Committee on Bills on Second Reading for technical review.

- L.** Recommending that it has approved Ordinance:
 “Amending Section 33.026 (WWTP Operator, Laborer & WWTP Shift Supervisor) of the Code of Ordinances of the City of Manchester.”
providing for changes in class specifications, which do not change the title of a position and do not provide for any changes in salary grades of such positions and is forwarding same to the Board for adoption.

COMMITTEE ON JOINT SCHOOL BUILDINGS

- M.** Advising that they have approved the expenditure of up to \$95,796 for the design portion of the Parker Varney wall design from the School Facilities Improvement Project contingency fund.

COMMITTEE ON TRAFFIC/PUBLIC SAFETY

- N.** Recommending that a request from Robin Bonneau for the use of Arms Park for the 14th Annual WGIR/FM Memorial Weekend fireworks display on Sunday, May 29, 2005 with a rain day of Monday, May 30, 2005 be granted and approved under the direct supervision of the City Clerk, Fire, Highway, Police, Traffic and Risk Departments.
- O.** Recommending that regulations governing standing, stopping, parking and operations of vehicles be adopted and put into effect when duly advertised and posted.

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

- 5.** Communication from Harold Sullivan submitting his resignation as a member of the Planning Board, effective May 1, 2005.
Ladies and Gentlemen, what is your pleasure?
- 6.** Nominations to be presented by Mayor Baines, if available.
- 7.** Mayor Baines advises that a motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
- 8.** Mayor Baines calls the meeting back to order.

OTHER BUSINESS

9. Report of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?

10. Ordinance: **(A motion is in order to read by title only.)**

“Amending Section 33.026 (WWTP Operator, Laborer & WWTP Shift Supervisor) of the Code of Ordinances of the City of Manchester.”

This Ordinance having had the approval of the Human Resources Committee, if the related report has been accepted, a motion is in order that the Ordinance pass and be Ordained.

11. Bond Resolution: **(A motion is in order to read by title only.)**

“Authorizing Bonds or Notes in the amount of Twenty Million Dollars (\$20,000,000) in continuance of the Manchester Airport Capital Improvement Program.”

A motion is in order that the Bond Resolution pass and be enrolled.

12. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixty Five Thousand Thirty Nine Dollars (\$165,039) for the 2005 CIP 210305 Public Health Services.”

“Authorizing the Finance Officer to effect a transfer of One Hundred Twenty Five Thousand Dollars (\$125,000.00) from Contingency to Highway Salt – Snow & Ice.”

“Authorizing the Finance Officer to effect a transfer of Two Hundred Twenty Five Thousand Dollars (\$225,000.00) from Salary Adjustment to Highway Overtime Salary – Snow & Ice.”

A motion is in order that the Resolution pass and be enrolled.

13. NEW BUSINESS

- a) Communications
- b) Aldermen

14. If there is no further business, a motion is in order to adjourn.